



PURNEA UNIVERSITY, PURNIA

ASSISTANT REGISTRAR OFFICE OF THE VICE-CHANCELLOR

BIHAR- 854301

Email ID :- arvco@purneau.ac.in

Ref. No.- PUP/AR-VCO/2025/001

Date: 05.06.2025

NOTICE FOR APPOINTMENT OF FINANCIAL ADVISOR, REGISTRAR, FINANCE OFFICER,

Purnea University, Purnia invites applications from eligible and qualified candidates for the following posts as per the terms-conditions and guidelines issued by the Governor's Secretariat, Bihar, Patna.

1. Financial Advisor
2. Registrar
3. Finance Officer

Terms and Conditions:

- A. Financial Advisor** – As per Governor's Secretariat, Bihar, Letter No. BSU(Statute)-03/2010-861/GS(I) dated 27.05.2025
- B. Registrar** – As per Governor's Secretariat, Bihar, Letter No. BSU(Statute)-16/2018-859/GS(I) dated 27.05.2025
- C. Finance Officer** – As per Governor's Secretariat, Bihar, Letter No. BSU(Statute)-03/2011-862/GS(I) dated 27.05.2025

Note: The above-mentioned letters are attached with this notice for reference.

Applications, along with all relevant documents (administrative experience in chronological order for the post of Registrar), a Cover Letter, and self-attested copies of all documents, should be sent via post, courier, or by hand to the following address:

Assistant Registrar, Vice-Chancellor's Office, Purnea University, Purnia – 854301

Last date for submission of application: 14.06.2025 till 5:00 PM

Shortlisted candidates by the Search Committee will be called for interaction only through email on 18.06.2025.

It is mandatory to mention a valid email ID and mobile number in the application.

By the order of Hon'ble Vice-Chancellor

Mohan Kasula 05.06.2025
(Dr. Mohan Kasula)

Assistant Registrar, Vice-Chancellor's Office



GOVERNOR'S SECRETARIAT, BIHAR
RAJ BHAVAN, PATNA-800022

NOTIFICATION

No. BSU(Statute)-16/2018-859 /GS(I),

Dated-27.05.2025

The Hon'ble Chancellor, after due consideration of the Draft Statutes for the Terms and Conditions of the service of the Registrar of the Universities of Bihar prepared by the Statute Committee consisting of three Vice Chancellors viz: Vice Chancellor, Jai Prakash University, Chapra, Vice Chancellor, Aryabhatta Knowledge University, Patna and Vice Chancellor, Dr. Rajendra Prasad Central Agricultural University, Pusa, Samastipur, the opinion of the Vice -Chancellors of Universities, and the opinion of the State Government (Bihar State Higher Education Council, Patna) vide letter no. BSHEC/O&R/Condition of Service/21/2025-259, dated-13.05.2025 and in exercise of the powers vested in him under section 15 & 36(7) of the Bihar State Universities Act, 1976 (as amended up-to-date) and under section 16 & 36(7) Patna University Act, 1976 (as amended up-to-date) has been pleased to approve the enclosed Statutes for the Terms and Conditions of the service of the Registrar of the Universities of Bihar.

By the order of Hon'ble Chancellor

Sd/-

(Robert L. Chongthu)

Principal Secretary to Governor

Memo No.- BSU(Statute)-16/2018-859 /GS(I),

Dated-27.05.2025

Copy forwarded to:-

1. All the Vice Chancellors, Universities of Bihar for information and necessary action.
2. The Additional Chief Secretary, Education Department, Govt. of Bihar, Patna for information.
3. The Member Secretary-cum-State Project Director, Bihar State Higher Education Council, Patna for information.
4. All the Registrars, Universities of Bihar for information and necessary action.
5. The O.S.D. to Hon'ble Governor for information / PRO for information and necessary action/ Guard file.
6. Copy alongwith copy of Statutes for the Terms and Conditions of the service of the Registrar of the Universities of Bihar approved by the Hon'ble Chancellor forwarded to the Deputy Director, NIC, Raj Bhavan for uploading the same on the website of Raj Bhavan.

Kalpana Srinastava

(Kalpana Srivastava) 27.05.25

Officer-On-Special Duty(Judl.)

172

STATUTES OF THE TERMS AND CONDITIONS OF SERVICE OF THE REGISTRAR OF UNIVERSITIES OF BIHAR UNDER THE PROVISION 15 OF BIHAR STATE UNIVERSITIES ACT, 1976 AND PROVISION 16 OF PATNA UNIVERSITY, PATNA, 1976 APPOINTED ON TENURE BASIS.

1. Short title, scope and commencement:

The Statutes may be called the "Terms and Conditions of Service of the Registrar of Universities of Bihar" appointed by order of the Chancellor on tenure basis under the provision 15 of Bihar State Universities Act, 1976 (as amended upto date) and provision 16 of Patna University Act, 1976 (as amended upto date).

"The Registrar- Notwithstanding any provisions of the Act, if the Chancellor thinks fit, he may request the State Government, Central Government, University Grants Commission or any University to send names of suitable officers including the retired officers of Bihar Administrative Services for the post of Registrar, and in that case State Government, Central Government, University Grants Commission or any University may send the name of one or more officers for consideration for appointment as Registrar under such terms and conditions of service, as he may consider fit, and then the Chancellor shall appoint the Registrar from amongst them."

2. Definitions:

In these statutes and schemes framed there under, unless there is anything repugnant to the subject or context:-

- (i) **"Leave"** means any variety of leave as applicable to the employees of the University.
- (ii) **"Pay"** for the purpose of these statutes and schemes made thereunder means the amount drawn monthly by a person as pay or as wages for the post of Registrar held by him/her on tenure basis.
- (iii) **"Registrar"** means the Registrar of the Universities of Bihar appointed on tenure basis or any other officer duly appointed to discharge the duties of the Registrar.
- (iv) **"State Government"** means the Government of Bihar.

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- (v) **"Universities"** means University established under Bihar State Universities Act, 1976 and Patna University Act, 1976 as amended up-to date.
- (vi) **"Vice Chancellor"** means the Vice-Chancellor of the University established under the Bihar State Universities Act, 1976 and Patna University Act, 1976 as amended upto date.
- (vii) **"Equivalent"** means the officers as described in the provision 15 of Bihar State Universities Act, 1976 and provision 16 of Patna University, Patna, working/ retired in the same level structure / band structure.

3. Eligibility:

The following categories of officers shall be eligible to be considered for appointment:

Officers, who have knowledge or experience of academic or educational or institutional administration and working in/retired from in Universities or other institutions of Higher education and research:

- (i) As Professor (or equivalent); or
- (ii) As teacher or academic, or research staff, with a service of eight years in the rank/grade of Associate Professor (or equivalent).

4. Method of Appointment:

The Vice-Chancellor shall send the names of 3 (three) Officers as per the eligibility as defined in clause 3 of this terms and condition for considering the appointment of Registrar to the Chancellor, selected in a transparent manner.

5. Tenure of Registrar:

The tenure of the Registrar will be co-terminus with the recommending Vice-Chancellor with maximum tenure upto 3 years or upto the retirement age of 65 years, whichever is earlier. Provided, if the post of Vice-Chancellor becomes vacant, the Registrar will continue till the appointment of new Registrar by the Hon'ble Chancellor on the recommendation of successor Vice-Chancellor. The yearly evaluation of his / her performance will be made by the Vice-Chancellor, which will be sent to the Chancellor's office. If the performance is not found appropriate / satisfactory, he / she may be terminated by the Chancellor on recommendation of Vice-Chancellor.

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6. Other Terms and Conditions of Services of Registrar:

(i) Duties and Functions of Registrar:

The Registrar shall be a whole time officer of the university and shall act as the Secretary to the Senate, Syndicate and the Academic Council and shall exercise such powers and perform such duties as may be prescribed by the Acts, statutes, ordinances, Regulations and Rules or as may, from time to time, be conferred or imposed on him by the Senate, the Syndicate and the Vice Chancellor.

(ii) Pay and Allowance:

- (a) Monthly pay shall be fixed in the following manner:

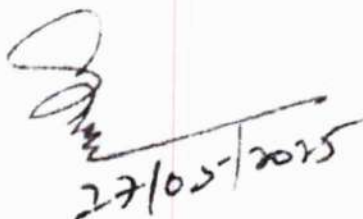
For retired persons-

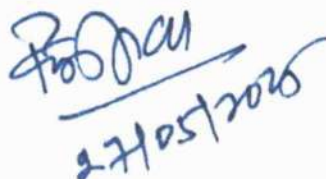
Total (last) pay drawn at the time of retirement minus Pension.

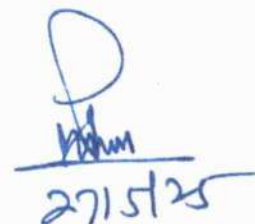
For Serving Officers, who are employed on deputation will be given pay protection, and they will be entitled to receive salary which they were getting in their previous place of posting.

- (b) **Leave:** In the case of pensioner re-employed on tenure basis after retirement, the provisions of C.L. contained in the Rules for the officer shall apply as per the University rules. No other leave will be permissible for the retired officer.

Serving Officers, who are employed on deputation will be entitled variety of leaves as applicable to the employees of the University.


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GOVERNOR'S SECRETARIAT, BIHAR
RAJ BHAVAN, PATNA-800022

NOTIFICATION

No.BSU(Statutes)-03/2010-861 /GS(I),

Dated-27.05.2025

The Hon'ble Chancellor, after due consideration of the Draft statute of the Terms and Conditions for appointment of Financial Advisor in the Universities of Bihar after superseding the existing statutes promulgated vide this Secretariat letter no.- BSU-03/2010-2946/GS(I), dated-19.10.2010 prepared by the Statute Committee consisting of three Vice Chancellors viz: Vice Chancellor, Jai Prakash University, Chapra, Vice Chancellor, Aryabhatta Knowledge University, Patna and Vice Chancellor, Dr. Rajendra Prasad Central Agricultural University, Pusa, Samastipur, the opinion of the Vice - Chancellors of Universities and the opinion of the State Government (Bihar State Higher Education Council, Patna) vide letter no. BSHEC/O&R/Condition of Fin. Adv./24/2025-257, dated-13.05.2025 and in exercise of the powers vested in him under section 36(7) of the Bihar State Universities Act, 1976 (as amended up-to-date) and the Patna University Act, 1976 (as amended up-to-date) has been pleased to approve the enclosed Statutes for the Terms and Conditions for appointment of Financial Advisor in the Universities of Bihar.

By the order of Hon'ble Chancellor

Sd/-

(Robert L. Chongthu)

Principal Secretary to Governor

Memo No.- BSU(Statutes)-03/2010-861

/GS(I),

Dated-27.05.2025

Copy forwarded to:-

1. All the Vice Chancellors, Universities of Bihar for information and necessary action.
2. The Additional Chief Secretary, Education Department, Govt. of Bihar, Patna for information.
3. The Member Secretary-cum-State Project Director, Bihar State Higher Education Council, Patna for information.
4. All the Registrars, Universities of Bihar for information and necessary action.
5. O.S.D. to Hon'ble Governor for information / PRO for information and necessary action/ Guard file.
6. Copy alongwith copy of Statutes for the Terms and Conditions for appointment of Financial Advisor in the Universities of Bihar approved by the Hon'ble Chancellor forwarded to the Deputy Director, NIC, Raj Bhavan for uploading the same on the website of Raj Bhavan.

Kalpana Srivastava

(Kalpana Srivastava) 27.05.25

Officer-On-Special Duty(Judl.)

Terms and Conditions for appointment of Financial Advisor in the Universities of Bihar.

Eligibility

Financial Advisor shall be a whole time officer of the university, appointed by the chancellor either on deputation or by re-employment from amongst the officers of the Indian Audit and Accounts Services or from any other Accounts Services of Government of India. The officers worked / working in the pay level of 14 will be eligible for the post.

Method of Appointment

The Vice-Chancellor shall send the name of Panel of 3 (three) officers selected in a transparent manner as per the eligibility as defined above for considering the appointment of Financial Advisor to the Chancellor.

Tenure

The Financial Advisor shall normally hold office for a period of 3 (three) years w.e.f. the date on which he assumes charge or upto the maximum age of 65 years, whichever is earlier. The yearly evaluation of his / her performance will be made by the Vice-Chancellor, which will be sent to the Chancellor's office. If the performance is not found appropriate / satisfactory, he/she may be terminated by the Chancellor on recommendation of Vice-Chancellor.

Duties and Function of Financial Advisor

- (1) In all proposals having financial implication the advice of the Financial Adviser shall be mandatory.
- (2) The Financial Adviser shall be ex-officio member of the Finance Committee.
- (3) The Financial Adviser shall work under the Administrative control of the Vice-Chancellor and Finance Officer shall work directly under the control of the Financial Adviser.
- (4) It shall be the responsibility of the Registrar to obtain the advice of the Financial Adviser on all matters having financial implication. Moreover, it shall be the responsibility of the Registrar to mention specifically at the time of placing such a proposal before the Syndicate that the concurrence of the Financial Adviser has been obtained or that he has not concurred in the proposal.



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- (5) If in any financial proposal the Vice-Chancellor or the Syndicate takes a decision contrary to the advice of the Financial Adviser, such a decision shall not be implemented and shall be forwarded by the Vice-Chancellor to the Chancellor, whose decision in the matter shall be final and binding.


Pay and Allowances


- (a) The monthly pay of Financial Advisor appointed by Hon'ble Chancellor on contract basis from retired officers shall be fixed in the following manner:

Total (last) pay drawn at the time of retirement minus Pension

Serving Officers, who are employed on deputation will be given pay protection, and they will be entitled to receive salary which they were getting in their previous place of posting.

- (b) No other allowance shall be given to the officers appointed on contract basis.
- (c) The eligible appointed on deputation shall get all the benefits of deputation.


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GOVERNOR'S SECRETARIAT, BIHAR
RAJ BHAVAN, PATNA-800022

NOTIFICATION

No.BSU(Statutes)-03/2011-862 /GS(I),

Dated-27.05.2025

The Hon'ble Chancellor, after due consideration of the Draft statute of the Terms and Conditions for appointment of Finance Officer in the Universities of Bihar after superseding the existing statutes promulgated vide this Secretariat letter no.-BSU-03/2011-470/GS(I), dated-17.02.2011 prepared by the Statute Committee consisting of three Vice Chancellors viz: Vice Chancellor, Jai Prakash University, Chapra, Vice Chancellor, Aryabhata Knowledge University, Patna and Vice Chancellor, Dr. Rajendra Prasad Central Agricultural University, Pusa, Samastipur, constituted vide Governor's Secretariat, Notification No. BSU(Statutes)-03/2011-120/GS(1), dated-24.01.2025, the opinion of the Vice -Chancellors of Universities and the opinion of the State Government (Bihar State Higher Education Council, Patna) vide letter no. BSHEC/O&R/Condition of Fin. Off/22/2025-258, dated-13.05.2025 and in exercise of the powers vested in him under section 36(7) of the Bihar State Universities Act, 1976 (as amended up-to-date), the Patna University Act, 1976 (as amended up-to-date) and under relevant provisions of Nalanda Open University Act, 1995 (as amended up-to-date) has been pleased to approve the enclosed Statutes for the Terms and Conditions for appointment of Finance Officer in the Universities of Bihar.

By the order of Hon'ble Chancellor

Sd/-

(Robert L. Chongthu)

Principal Secretary to Governor

Memo No.- BSU(Statutes)-03/2011-862

/GS(I), Dated-27.05.2025

Copy forwarded to:-

1. All the Vice Chancellors, Universities of Bihar for information and necessary action.
2. The Additional Chief Secretary, Education Department, Govt. of Bihar, Patna for information.
3. The Member Secretary-cum-State Project Director, Bihar State Higher Education Council, Patna for information.
4. All the Registrars, Universities of Bihar for information and necessary action.
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Kalpana Srivastava

(Kalpana Srivastava) 27.05.25

Officer-On-Special Duty(Judl.)

Terms and Conditions for appointment of Finance Officer in the Universities of Bihar.

Eligibility

Finance Officer will be appointed by the Hon'ble Chancellor, either on lien, deputation or re-employment on contract basis, as per the service rules under which the officer worked prior to his appointment as Finance Officer. The Finance Officer shall be appointed from amongst the serving or retired officers of the Indian Audit and Accounts Services or from any other Accounts Services of Government of India or Bihar Finance Service or Bihar Audit Service. The officers worked / working in the pay level of 12 will be eligible for the post.

Method of Appointment

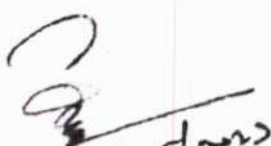
The Vice-Chancellor shall send the name of Panel of 3 (three) officers selected in a transparent manner as per the eligibility as defined above for considering the appointment of Finance Officer to the Chancellor.

Tenure

The Finance Officer shall normally hold office for a period of 3 (three) years w.e.f. the date on which he assumes charge or upto the maximum age of 65 years, whichever is earlier. The yearly evaluation of his/her performance will be made by the Vice-Chancellor, which will be sent to the Chancellor's office. If the performance is not found appropriate/satisfactory, he/she may be terminated by the Chancellor on recommendation of Vice-Chancellor.

Duties and Function of Finance Officer

The Finance Officer shall be a whole time officer of the University and shall act as Secretary to the Finance Committee, and shall exercise such powers and perform such duties as may be prescribed by the Statutes, the Ordinance, the Regulations and the Rules or as may, from time to time, be conferred or imposed on him by the Senate, the Syndicate, the Vice-Chancellor, or the Financial Advisor or the Registrar.


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Pay and Allowances

- (a) The monthly pay of Finance Officer appointed by Hon'ble Chancellor on contract basis from retired officers shall be fixed in the following manner:

Total (last) pay drawn at the time of retirement minus Pension

Serving Officers, who are employed on deputation will be given pay protection, and they will be entitled to receive salary which they were getting in their previous place of posting.

- (b) No other allowance shall be given to the officers appointed on contract basis.
- (c) The eligible appointed on deputation shall get all the benefits of deputation.

Leave:

In the case of pensioner re-employed on tenure basis after retirement, the provisions of C.L. contained in the Rules for the officer shall apply as per the University rules. No other leave will be permissible for the retired officer.

Serving Officers, who are employed on deputation will be entitled variety of leaves as applicable to the employees of the University.

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