



# PURNEA UNIVERSITY, PURNIA

[Estd. In 2018 under the Bihar State Universities (Amendment) Act, 2016 (Bihar Act,13, 2016)]

(Administrative Block, Pratap Nagar, Purnea Bihar – 854301)

website : <https://www.purneau.ac.in>

E-mail : registrar@purneau.ac.in

Ref.: PUP (20/26 DR. Acd) – R/26 - 556

Date: 12.03.2026

## Notice / Invitation for Proposals

**Subject: Proposals Invited for MoU for Internship Programme under Undergraduate (CBCS) Courses**

Purnea University, Purnia invites proposals from reputed organisations, firms, companies, industries, start-ups, and NGOs for entering into a Memorandum of Understanding (MoU) for providing Internship opportunities to students enrolled in Undergraduate (CBCS) programmes of the University under different subjects.

The proposed MoUs aim to facilitate skill enhancement, experiential learning, and industry/field exposure for undergraduate students in alignment with the CBCS framework.

Interested organisations are requested to submit their proposals to the Registrar, Purnea University, Purnia, Bihar – 854301, along with the following documents in the sequence given below.

### Documents Required from the Organization for Internship MoU

#### 1. Organization Identity & Registration Proof

- Certificate of Incorporation (for Companies – MCA)
- MSME Registration Certificate
- GST Registration Certificate
- Shop & Establishment Registration Certificate
- Society / Trust Registration Certificate (for NGOs) / 80G / 12A
- PAN Card of the Organization

#### 2. Official Request / Willingness Letter

A letter on the **official letterhead** of the organization stating:

- Willingness to sign an MoU for Internship Programme
- Type of internships offered
- Duration of internship (minimum 4–6 weeks)
- Mode of internship (Offline / Online / Hybrid)

The letter must be **signed and stamped by the authorized signatory**.

#### 3. Company / Organization Profile

The profile should include:

- Brief background of the organization
- Nature of business / sector
- Complete address and contact details
- Official website and email ID
- Past experience in conducting internships/training (if any)

#### 4. Internship Completion Certificate

- Sample format or written confirmation that the **Internship Completion Certificate**, clearly mentioning:-

organization will issue an

*for Gopal Kumar*  
12.03.2026

REGISTRAR  
Purnea University  
Purnia (Bihar)  
Pin No-854301



# PURNEA UNIVERSITY, PURNIA

[Estd. In 2018 under the Bihar State Universities (Amendment) Act, 2016 (Bihar Act,13, 2016)]

(Administrative Block, Pratap Nagar, Purnea Bihar – 854301)

website : <https://www.purneau.ac.in>

E-mail : registrar@purneau.ac.in

- Name of the student
- Duration of internship
- Nature/role of work
- Performance/attendance status

## 5. Contact & Authorization Proof

- Identity proof of the authorized signatory (if required)
- Office address proof / official email domain

## 6. Previous Internship Feedback / Testimonials

(If available)

## 7. Subject-Wise Internship Details

The organization must provide details of **Internship Roles / Domains** offered under each Undergraduate subject.

If no internship is offered for a subject, “NA” must be mentioned.

Sl. No.	Name of the MJC Subject	Internship Domains Offered	Number of Seats Available
1	Physics		
2	Chemistry		
3	Mathematics		
4	Zoology		
5	Botany		
6	BCA		
7	Accounting and Finance		
8	Marketing		
9	Human Resource Management		
10	Economics / Rural Economics		
11	Psychology		
12	Political Science		
13	History / AIH		
14	Geography		
15	Home Science		
16	Philosophy		
17	English		
18	Hindi		
19	Urdu / Persian		
20	Sanskrit		
21	Maithili		
22	Bangla		
23	Music		

Dr. Gopal Kumar  
12.03.2026  
REGISTRAR  
Purnea University  
Purnia (Bihar)  
Pin No-854301



# PURNEA UNIVERSITY, PURNIA

[Estd. In 2018 under the Bihar State Universities (Amendment) Act, 2016 (Bihar Act,13, 2016)]

(Administrative Block, Pratap Nagar, Purnea Bihar – 854301)

website : <https://www.purneau.ac.in>

E-mail : registrar@purneau.ac.in

## General Information

- Internship duration shall be as per 4 to 6 weeks.
- Only **approved and certified internships** will be considered valid.
- The University reserves the right to **accept or reject any proposal** without assigning any reason.

Interested organizations are requested to submit the complete proposal

By order of the Vice- Chancellor

*Dr. Gopal Kumar*  
12.03.2026

Registrar

Date: 12.03.2026

Memo. No.: PUP (20/26 DR. Acd) – R/26 - 556

### Copy to:

1. All Principals Constituent and Affiliated Degree Colleges, Purnea University, Purnia
2. P.A. to the Vice-Chancellor
3. IT Cell to upload on University Website
4. Guard File- for record

*for* *Gopal Kumar*  
12.03.2026

Registrar