

PURNEA UNIVERSITY, PURNIA | COLLEGE PORTAL

UG 4th Semester Registration

A step-by-step guide for college users

7 steps · from opening the module to downloading every registration card

STEP 1

Open the Registration Module

PURNEA UNIVERSITY, PURNIA
Purnea University, Purnia

हिंदी Araria Colleg... Logout

UG 4th Semester Registration
Search a student and open their 4th semester registration form.

TOTAL STUDENTS
2,092

REGISTERED
2

PENDING
2,090

Students
2,092 total

Q Search by roll number, enrollment number, or name

NAME	ROLL NO	REGISTRATION NO	BATCH	3RD SEM RES	STATUS	VIEW
ABHINAV ANAND	23106026	23148030001	2023-27	PASS	ACTIVE	VIEW
PRIYANSHU KUMAR	23106027	23148030002	2023-27	PASS	ACTIVE	VIEW
RAHUL KUMAR	23106028	23148030003	2023-27	PASS	ACTIVE	VIEW

WHAT TO DO

1. From the left menu, click **UG 4th Semester Registration**.

2. Use the **search box** to pull one student out of the list.

► Three live counters appear on top — Total Students, Registered and Pending.

TIP: Use the counters to track progress. The job is finished when Pending reaches 0.

STEP 2

Search the Student

PURNEA UNIVERSITY, PURNIA
Purnea University, Purnia

हिंदी Araria Colleg... Logout

UG 4th Semester Registration

Search a student and open their 4th semester registration form.

TOTAL STUDENTS 2,092
REGISTERED 1
PENDING 2,091

Students
1 total

Q 2314B160036

NAME	ROLL NO	REGISTRATION NO	BATCH	3RD SEM RESULT	STATUS	VIEW
VIKASH KUMAR GUPTA	23106624	2314B160036	2023-27	PROMOTED	ACTIVE	

Showing 1 - 1 of 1 students

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WHAT TO DO

1. Type the Roll Number, Registration Number or Name in the search box.

2. Check PASS / PROMOTED and ACTIVE, then click the eye (View) icon.

► The list filters instantly — here 2314B160036 returns one student.

TIP: Only PASS / PROMOTED students with ACTIVE status can be registered.

STEP 3

Upload Photo and Signature

PURNEA UNIVERSITY, PURNIA
Purnea University, Purnia

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Home Student Profile Man... Academic Management UG 4th Semester Regist... Center Management Examination

Back to student list

Student Details Registration Card

Semester Registration
Fill the admission form to register for the semester

Personal Details

APPLICANT NAME: VIKASH KUMAR GUPTA Gender *: Male

Student Photo * (MAX 2MB) 1

Signature * (MAX 2MB) 2

View Details

WHAT TO DO

1. Upload the Student Photo.

2. Upload the Signature.

► The form opens at stage 1 of 2 — Student Details, then Registration Card.

Note-This step is not required for those students who have uploaded their photo and signature already

TIP: Both files are compulsory and each must be under 2 MB. Name and Gender come pre-filled — only check them.

STEP 4

Check Course Details and Submit

The screenshot shows the Purnea University portal interface. The header includes the university logo, name, and navigation links. The left sidebar contains menu items like Home, Student Profile Management, Academic Management, UG 4th Semester Registration, Center Management, and Examination. The main content area is titled 'Course Details' and displays a grid of course cards for MJC-5, MJC-6, MJC-7, MIC-4, and AEC-4. A red circle with the number '1' and an arrow points to the 'Submit Application' button at the bottom right of the course details section.

PURNEA UNIVERSITY, PURNIA
Purnea University, Purnia

हिंदी | Araria Colleg... | Logout

MAX 2MB

View Details

Course Details

MJC-5 Americal Literature ENGLISH	MJC-6 Language and Linguistics ENGLISH	MJC-7 British Poetry and Drama: 17th Century ENGLISH
MIC-4 आधुनिक हिंदी कविता: छायावाद के बाद HINDI	AEC-4 NCC	

1 → Submit Application

WHAT TO DO

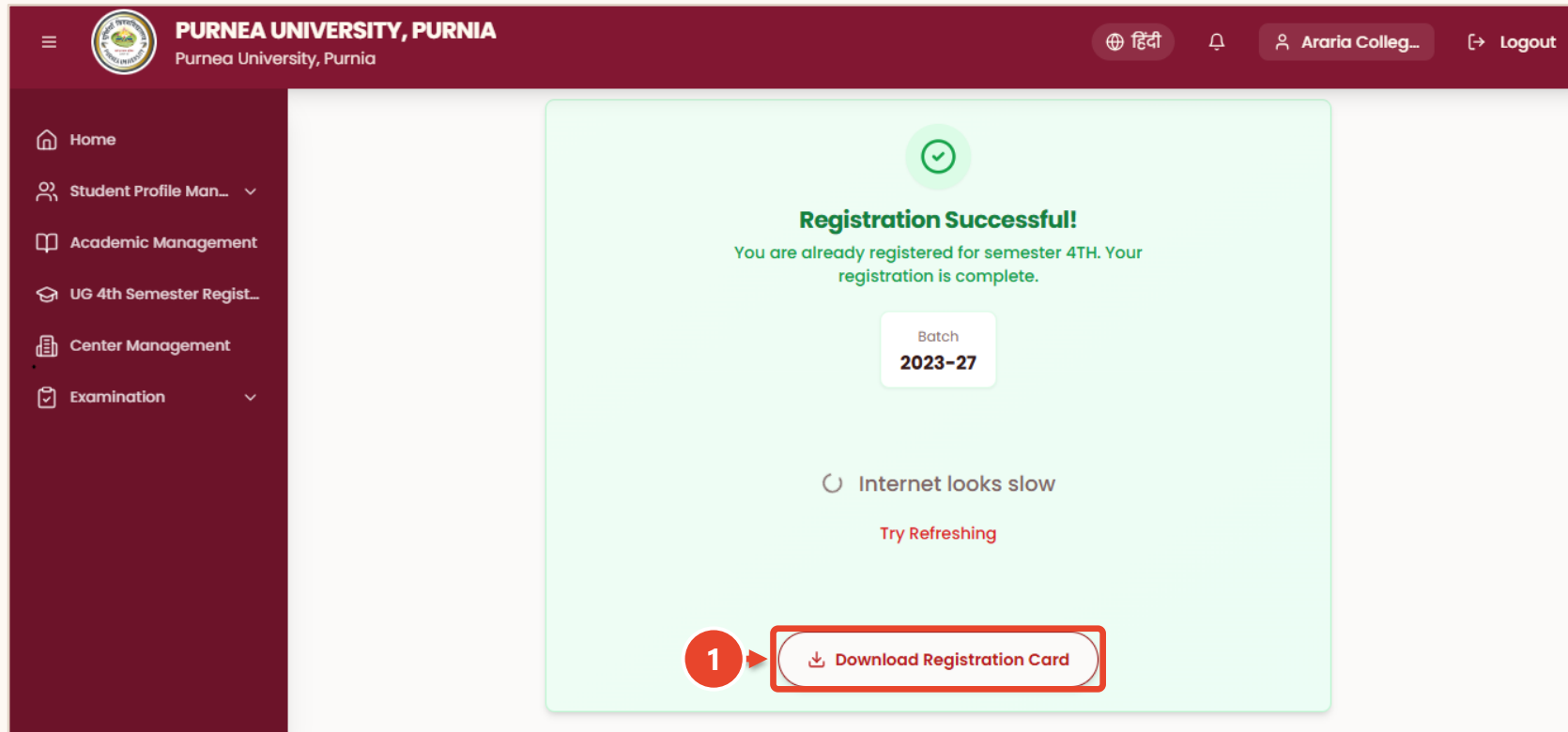
- ▶ Scroll down to **Course Details** — MJC-5, MJC-6, MJC-7, MIC-4 and AEC-4 load automatically.
- ▶ Match each paper against the student's Major and Minor subject.

1. Click Submit Application to lock the registration.

TIP: Verify the subjects before submitting — they cannot be edited from this screen afterwards.

STEP 5

Registration Confirmed



WHAT TO DO

- ▶ A green **Registration Successful!** message appears with the student's Batch.
- ▶ The Pending counter drops by one and Registered goes up.

1. Click Download Registration Card.

TIP: If "Internet looks slow" is shown, click Try Refreshing — the registration is already saved.

STEP 6

Registration Card

PURNEA UNIVERSITY, PURNIA
Purnea University, Purnia

Registration Successful!
Already registered for this semester

Batch
2023-27

पुर्णिया विश्वविद्यालय पुर्णिया
Purnea University, Purnia
REGISTRATION CARD
4th SEMESTER, SESSION: 2023-27

REGISTRATION NUMBER	221400002024	YEAR	2025
NAME OF THE STUDENT	NEELAM KHATOON		
MOTHER'S NAME	GULSHAN KHATOON		
FATHER'S NAME	MEER JASIN		
NAME OF THE COLLEGE	Araria College, Araria		
GENDER	Female		
COURSE	BA		
Major Subject Name	HOME SCIENCE		
MJC-5	Communication and Extension		
MJC-6	Introduction to Bible		
MJC-7	Planning and Designing interior space		
Minor Subject Name	GEOGRAPHY		
MIC-4	Population Geography		
Ability Enhancement Course(AEC-4)	NCC		

1

WHAT TO DO

1. The card carries Registration Number, Student / Mother / Father name, College, Gender and Course.

- ▶ Major papers (MJC-5, 6, 7), Minor paper (MIC-4) and AEC-4 are printed.
- ▶ Photo, Signature and a **QR code** are embedded for verification.

TIP: Print or save the card — the student needs it while filling the examination form.

Inside the Registration Card

PURNEA UNIVERSITY, PURNIA
Purnea University, Purnia

पुर्निया विश्वविद्यालय पुर्निया
Purnea University, Purnia
REGISTRATION CARD
4th SEMESTER, SESSION: 2023-27

REGISTRATION NUMBER	2314B060034	YEAR	2024
NAME OF THE STUDENT	NEELAM KHATOON		
MOTHER'S NAME	GULSHAN KHATOON		
FATHER'S NAME	ABDUL JAMAL		
NAME OF THE COLLEGE	Araria College, Araria		
GENDER	Female		
COURSE	BSC		
Major Subject Name	HUMAN SCIENCE		
MJC-5	Communication and Elementary		
MJC-6	Introduction to Politics		
MJC-7	Planning and Designing interior space		
Minor Subject Name	GEOGRAPHY		
MIC-4	Population Geography		
Ability Enhancement Course(AEC-4)	NCC		

Assistant Registrar: [Signature] Registrar: [Signature]

THE CARD IS MADE OF FIVE BLOCKS

- ▶ **Header** — university name, REGISTRATION CARD, semester and session.
- ▶ **Student block** — Registration Number, Year, student / mother / father name, college, gender, course, with photo and signature.
- ▶ **Subject block** — Major (MJC-5, 6, 7), Minor (MIC-4) and AEC-4.
- ▶ **QR code** — carries the student's identity for instant verification.
- ▶ **Signatures** — Assistant SO, Deputy Registrar (Registration), Registrar.

WHAT THE QR CODE STORES

Name	NEELAM KHATOON
Roll No	23106287
Reg No	2314B060034
College	Araria College, Araria
Verification ID	adeb7cc0-238e-44ed-a4b8-850654183e78
Generated on	16-08-2026 · 12:15

Scanning the code shows exactly this — so a card cannot be forged or altered.

STEP 7

Download All Cards Together

PURNEA UNIVERSITY, PURNIA
Purnea University, Purnia

UG 4th Semester Registration
Search a student and open their 4th semester registration form.

TOTAL STUDENTS **2,092** REGISTERED **1** PENDING **2,091**

Registered Students
1 registered

Download Cards (1) ZIP

Q. Search by roll number, enrollment number, or name

NAME	ROLL NO	REGISTRATION NO	BATCH	3RD SEM RESULT	STATUS	REGISTERED ON	FEES	VIEW
NEELAM KHATOON	23106287	23140060034	2023-27	QUALIFIED	REGISTERED	16-08-2026 12:15 PM	—	👁

Showing 1 – 1 of 1 students

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WHAT TO DO

1. Click the **REGISTERED** counter to open the Registered Students list.
2. Click **Download Cards (n) ZIP** — every card comes down in one file.
 - ▶ The list also shows **Registered On**, Fees and a View icon for each student.

TIP: Do this once at the end instead of downloading students one by one.

The Process at a Glance

1

Open Module

Left menu →
UG 4th Sem
Registration

2

Search Student

Roll / Registration
No.
Check PASS · ACTIVE

3

Upload

Eye icon → Student
Photo + Signature

4

Check & Submit

Verify MJC / MIC /
AEC
Submit Application

5

Confirmation

Registration
Successful
Counters update

6

Download Card

Registration Card
with QR code

7

Bulk Download

REGISTERED counter
→
Download Cards ZIP

POINTS TO REMEMBER

- ▶ Only students with **PASS or PROMOTED** 3rd semester result and **ACTIVE** status can be registered.
- ▶ **Photo and Signature are compulsory** — each file must be under 2 MB.
- ▶ Check the **subject papers before submitting**; they cannot be edited from this screen afterwards.
- ▶ Work until the **Pending counter reaches 0** — that means every student of the college is registered.
- ▶ At the end, use **Download Cards ZIP** from the REGISTERED list instead of saving cards one by one.